



**REQUEST FOR INFORMATION
FOR THE
RECORDS ACCESS GENESIS PROJECT**

**Distribution Date:
August 15, 2007**

**Response Due Date:
September 14, 2007**

INSTRUCTIONS REGARDING INVITATION TO SUBMIT RESPONSE

- 1.0 The Genealogical Society of Utah, doing business as FAMILYSEARCH (hereinafter referred to as “FAMILYSEARCH”), located in Salt Lake City, Utah, is a Utah nonprofit corporation. FAMILYSEARCH invites qualified SUBMITTERS to submit a response (a “Response”) to the Request for Information (“RFI”) set forth in ATTACHMENTS A and B.
- 1.1 This RFI involves evaluating the proposed publishing model outlined in ATTACHMENT B and preparing digital information in accordance with terms outlined in ATTACHMENT B as related to certain original records having genealogical value, where FAMILYSEARCH has or may seek to obtain rights to those original records from a Records Custodian. Each collection of such records, as organized by FAMILYSEARCH and listed in ATTACHMENT C, is called herein a “Dataset.” Performing services as set forth in this RFI for one of the Datasets in conjunction with a Records Custodian comprises a “Project.”
- 1.2 While FAMILYSEARCH will consider all Responses that fulfill the requirements set forth in ATTACHMENT A and ATTACHMENT B, FAMILYSEARCH expects that it is most likely to enter into business relationships with SUBMITTERS that propose providing services to FAMILYSEARCH and the relevant Records Custodians without charge, in exchange for the intellectual property rights that would be granted the SUBMITTER, as set forth in the RFI. The SUBMITTER would then be free to use those intellectual property rights to generate revenue to cover the cost of having provided services to FAMILYSEARCH and the Records Custodian.
- 1.3 FAMILYSEARCH may decide to work with any SUBMITTER or combination of SUBMITTERS on one PROJECT or multiple PROJECTS, in the sole discretion of FAMILYSEARCH and with the approval of the respective Records Custodian. FAMILYSEARCH reserves the right to decide not to pursue one or more PROJECTS relating to any of the Datasets. FAMILYSEARCH’S decision to work with a SUBMITTER will be based on the Response that provides the greatest overall contribution to the non-profit mission of FAMILYSEARCH and best meets the specific needs of the respective Records Custodian. The criteria that FAMILYSEARCH will use in evaluating potential Service Providers are outlined in ATTACHMENT G.
- 1.4 The list of potential Datasets in Attachment C are meant to be representative of the types of records FamilySearch is interested in publishing over the next two years. In addition, the RFI outlines a publishing model that FamilySearch wishes to use that should benefit Records Custodians and SUBMITTERS while fulfilling the organizational mission of FAMILYSEARCH. A summary of the proposed publishing model is contained in ATTACHMENT B. The list of Datasets in ATTACHMENT C is not all-inclusive. SUBMITTERS and Records Custodians are free to suggest other Datasets that they would like to publish with

FAMILYSEARCH under the proposed publishing model, or suggest alterations to the proposed publishing model that might better fit their business needs.

FAMILYSEARCH plans to publish all Datasets in concert with the appropriate Records Custodian and therefore reserves the right to determine not to publish a Dataset, or to change the timeframe for publication, based on the requirements of the relevant Records Custodian. Any changes to the plans set forth in this RFI will be negotiated between FAMILYSEARCH and the appropriate Records Custodian and SUBMITTER. FAMILYSEARCH requests that SUBMITTERS not contact Records Custodians directly regarding this RFI, but only through FAMILYSEARCH after the Records Custodian expresses an interest in participating in the digital publishing model proposed by FAMILYSEARCH. FAMILYSEARCH can then coordinate all contract negotiations through a FamilySearch account representative.

VERBAL INFORMATION

- 2.0 Any information regarding the subject of this RFI that FAMILYSEARCH has released either verbally or in writing prior to the official issuance of this RFI, is superseded by this RFI.

- 3.0 By submitting a Response to this RFI, SUBMITTER acknowledges having read the terms outlined in ATTACHMENT A and ATTACHMENT B regarding the contractual arrangements under which FAMILYSEARCH intends to work with SUBMITTERS and Records Custodians. SUBMITTERS and Records Custodians may suggest alternate business models, and should describe in their Response how the alternate business model will accomplish the goals of FAMILYSEARCH, the SUBMITTER, and the Records Custodian.

- 3.1 In order to complete a Project for some Datasets, as set forth in ATTACHMENT D, the SUBMITTER may be required to enter a contract with a Records Custodian in addition to entering a contract with FAMILYSEARCH. Such a contract may impose limitations on the use that the SUBMITTER can make of the Datasets sublicensed by FAMILYSEARCH. You may request further information on specific Datasets from the FAMILYSEARCH contacts listed in Section 6 and in the Attachments.

PREPARATION AND FORMAT OF RESPONSES

- 4.0 SUBMITTER should carefully respond to the RFI in ATTACHMENT A and ATTACHMENT B. SUBMITTER may submit a Response related to a single Dataset, to multiple Datasets, or to all Datasets. SUBMITTER'S submitting a Response constitutes acceptance of the terms and conditions of these instructions. If SUBMITTER does not agree with any term or condition herein, SUBMITTER must clearly state that fact as part of SUBMITTER'S Response.
- 4.1 ALL Responses must be:
- 4.1.1 Typewritten, concise but complete, easy to understand, and containing sufficient detail for an evaluator to evaluate the full scope of the Response without the need to request additional information from the SUBMITTER.
 - 4.1.2 Organized according to the same general outline as the RFI in ATTACHMENT B.
 - 4.1.3 Submitted by SUBMITTER to the FAMILYSEARCH contact listed in Section 6. The SUBMITTER'S Response must include the SUBMITTER'S name and contact information to ensure proper identification and review. The individual that submits the SUBMITTER'S Response must be an officer or agent of the SUBMITTER. The individual's name, title and email address must be clearly indicated in the Response.
- 4.2 Changes, additions, and deletions to a Response may be submitted by an officer of the SUBMITTER before the closing date of this RFI as set forth in Section 5. Any modifications to a Response must include the name of the SUBMITTER and the name, title, and email address of the individual submitting the modification.

RESPONSE SUBMISSION

- 5.0 Responses should be received by 12:00 noon MST on Friday, September 14, 2007 (the “Closing Date”), in the email inbox of all FAMILYSEARCH email contacts listed in Section 6.
- 5.1 Submitting a Response constitutes a warranty by the individual officer or agent of SUBMITTER that is named in the Response that SUBMITTER is submitting the Response in good faith and is fully capable of fulfilling the terms of the Response if accepted by FAMILYSEARCH.
- 5.2 A SUBMITTER may withdraw a Response and indicate that the SUBMITTER no longer has an interest in participating in any PROJECTS. FAMILYSEARCH shall determine, in its sole discretion, whether or not to consider any Response received after the Closing Date.
- 5.3 FAMILYSEARCH intends to respond to all SUBMITTERS within 90 calendar days of the Closing Date. SUBMITTER warrants that the terms and descriptions set forth in all Responses shall be accurate and valid for the full 90 calendar days after the Closing Date.
- 5.4 SUBMITTER may include with a Response any descriptive literature, manufacturer’s specifications, or other information (collectively “Supporting Materials”) that it deems useful for FAMILYSEARCH in evaluating the Response. When possible, SUBMITTER should submit any Supporting Materials to FAMILYSEARCH via email and prior to the Closing Date.
- 5.5 SUBMITTER is fully and solely responsible for all costs of preparing any Response that SUBMITTER chooses to submit to FAMILYSEARCH.

FAMILYSEARCH' CONTACT INFORMATION

- 6.0 The persons below are the primary business contacts for all purchasing and administrative matters relating to this RFI for FAMILYSEARCH. However, if you have specific questions about the information contained in the individual Attachments, a contact person is listed in each section. If you have general questions or concerns about this RFI, please contact FAMILYSEARCH using the contact information below:

FAMILYSEARCH
David Harding
Records Access Program Manager
50 East North Temple St.
Rm. 555
Salt Lake City, Utah 84150
Phone: 801.240.8077
Fax: 801.240.2494
Email: hardingdp@ldschurch.org

FAMILYSEARCH
Ransom Love
Director Strategic Relationships
50 East North Temple St.
Rm. 566
Salt Lake City, Utah 84150
Phone: 801.240.4312
Fax: 801.240.2494
Email: loverh@ldschurch.org

GENERAL TERMS AND CONDITIONS

- 7.0 The RFI is not an offer, but rather an invitation for a SUBMITTER to submit a Response that fulfills FAMILYSEARCH'S requirements as set forth in the RFI. The Response shall be the basis of further discussions between FAMILYSEARCH, the Records Custodian, and SUBMITTER, which may lead to the execution of legally binding agreements. FAMILYSEARCH is not obligated to enter into any agreement with any SUBMITTER, even if the Response provided by a SUBMITTER fulfills all of the requirements in the RFI.
- 7.1 SUBMITTER acknowledges the right of FAMILYSEARCH to determine in its sole discretion whether to pursue further information and a relationship with a SUBMITTER based on a submitted Response. SUBMITTER acknowledges that SUBMITTER shall have no right of action of any kind against FAMILYSEARCH.
- 7.2 The terms of these instructions, and any Projects that FAMILYSEARCH may decide to undertake in conjunction with a SUBMITTER, in its sole discretion, will be governed by the laws of the State of Utah and disputes related thereto shall be heard exclusively in the state and federal courts located in Utah.
- 7.3 Responses will not be disclosed to the public, but SUBMITTERS should not include confidential information as part of a Response. FAMILYSEARCH does not accept any obligation to maintain the confidentiality of any Response.
- 7.4 SUBMITTER will indemnify and hold harmless FAMILYSEARCH for all claims against FAMILYSEARCH arising from SUBMITTER'S acts or omissions.

ATTACHMENTS

- A. REQUEST FOR RESPONSE TO PUBLISHING MODEL**
- B. REQUEST FOR RESPONSE TO PROVIDE DIGITIZATION SERVICES**
- C. DATA SETS**
- D. SUGGESTED INDEXED FIELDS AND UNIQUE REQUIREMENTS**
- E. INDEX AND IMAGE QUALITY SPECIFICATIONS**
- F. FAMILYSEARCH ARCHIVE COPY SPECIFICATIONS**
- G. CRITERIA FOR SELECTION OF SERVICE PROVIDER**
- H. DEFINITION OF FAMILYSEARCH MEMBER**

ATTACHMENT A
REQUEST FOR RESPONSE TO PUBLISHING MODEL

The purpose of the publishing model for which Responses are sought is to provide to FAMILYSEARCH a methodology to work in concert with Records Custodians to (a) ensure timely and secure publication of their records; (b) facilitates access to needed expertise and resource to assist in the publication and electronic maintenance and preservation of the digitized records; and (c) provides the Records Custodian with needed control, public visibility and economic considerations as desired.

Overview

- A. Records Custodian has control of and rights to certain original records having genealogical value. Records Custodian wishes to preserve these records and provide public access to them.
- B. FamilySearch seeks to make genealogical data available via its familysearch.org Web site and through its Family History Library and thousands of Family History Centers and affiliate libraries (collectively “FamilySearch Libraries”) located worldwide.
- C. Service Provider seeks to promote widespread access to genealogically significant records through its expertise in database management and e-commerce.

Suggested Model

- 1. Obligations and Suggested License:
 - a. Scope of Original Records. The parties intend that Service Provider shall make publicly available in a digital format those collections of original records set forth in in ATTACHMENT D and will be referred to as Dataset.
 - b. Creating Digital Images. FamilySearch shall create scans or digital images of the Dataset. FamilySearch shall give to Records Custodian a complete electronic backup copy of all Digital Images.
 - c. Access to Microfilms. Records Custodian shall make the Dataset available to the FamilySearch, either as microfilm or as original paper records. Such access shall be sufficient to permit the FamilySearch to create the Digital Images. Records Custodian shall determine the location and times of access by FamilySearch. Records Custodian shall be responsible for providing a location within the premises of Records Custodian, at Record Custodian’s expense, and for providing sufficient staff members of Records Custodian to reasonably permit FamilySearch to create the Digital Images.
 - d. License Granted to original records. In exchange for the services provided to Records Custodian under this Agreement, Records Custodian will grant to Service

Provider and to FamilySearch appropriate licenses to the original records pertaining to the Dataset for use within the Digital Images and within indexes of the Digital Images (the “Digital Indexes”), including rights to reproduce, display, distribute, and create derivative works of the original records.

- e. Creation of Digital Indexes. Service Provider shall create a Digital Index comprising a computer-readable and searchable index of the content of all original records with links to corresponding images within the Digital Images in accordance with the guidelines suggested in ATTACHMENT D.
- f. License to Digital Indexes. Service Provider will grant to Records Custodian a license to reproduce, display, and distribute the Digital Indexes within the physical premises of Records Custodian. Other rights to the Digital Indexes must be negotiated.
- g. License to Digital Images. FamilySearch will grant to Records Custodian a license to reproduce, display, and distribute the Digital Images in any format and by any means now known or hereafter created. Notwithstanding the license grant, Records Custodian will agree to refrain from permitting the Digital Images to be accessed in any format or by any means outside the physical premises of Records Custodian unless otherwise negotiated.
- h. Hosting of Digital Images; Fee for Access; Free Access. Service Provider shall host all completed Digital Images and all completed Digital Indexes on a publicly accessible Internet site that promotes the identity of Records Custodian (the “Co-Branded Web Site”). Service Provider may charge a fee for access to the Digital Images or the Digital Indexes. Service Provider shall provide full access to the Co-Branded Web Site without charge, including full access to all Digital Indexes and all Digital Images, for users located within the physical premises of Records Custodian.
- i. Failure to Perform; Ending Physical Premises Restriction. After Service Provider begins to host any portion of the Digital Images on a publicly accessible Internet site, if any one or more of the following four events occurs and is not cured within 60 calendar days after Service Provider receives written notice thereof from Records Custodian, then the Physical Premises Restriction shall be null and void: (a) any payment if negotiated is not met; (b) Service Provider fails for a period of 120 consecutive calendar days to provide access to the Digital Images; (c) Service Provider fails to abide by an agreed-upon schedule for delivery for a Dataset; or (d) Service Provider is in material breach of an agreement. In such cases, Records Custodian will have the right to reproduce, display, and distribute the Digital Images outside the physical premises of Records Custodian.
- j. Notices Maintained. Any display, reproduction, or distribution of any Original Record, Digital Image, Digital Index, or any permitted derivative work of any of the foregoing, shall maintain intact all copyright notices and other evidence of ownership or origin of the parties and of their respective licensors.

2. Payments and Expenses:

- a. Allocation of Expenses. Neither FamilySearch nor Service Provider shall charge any fee to Records Custodian for the creation of Digital Images or Digital Indexes, or for providing a copy of these to Records Custodian, or for any services related to the Co-Branded Web Site or Other Service Provider Web Sites. Each party shall be responsible for its own income taxes, value added taxes, employment taxes, and similar government surcharges, as required by applicable law, that may be applicable to its activities.
- b. Royalties on Access Revenue. Royalties if required by Records Custodian will be negotiated with Service Provider.

ATTACHMENT B
REQUEST FOR RESPONSE TO PROVIDE DIGITIZATION SERVICES

The purpose of the digitization services for which Responses are sought is to provide to FAMILYSEARCH a complete set of (a) digitized images of all original records in Datasets set forth in Attachment C and possibly for similar Datasets suggested by a SUBMITTER or a Records Custodian; (b) complete computerized indexes of all such Datasets, where each such index includes the fields set forth in Attachment D and is linked to the frame or image of the original records from which such index entry was taken; and (c) all digitized original records and indexes thereof are publicly available via a website.

1.0 Content Digitization Services.

1.1 FAMILYSEARCH-Provided Original Documents. In conjunction with rights granted to FAMILYSEARCH by the relevant Records Custodian, FAMILYSEARCH shall provide to SUBMITTER either (a) digital images that FAMILYSEARCH has created from microfilm of the Dataset; or (b) digital images that FAMILYSEARCH has captured directly from original paper documents of the Dataset (either type of digital images being collectively the “FAMILYSEARCH Originals”).

1.2 FAMILYSEARCH and SUBMITTER shall develop a timely Schedule to complete all work on the relevant Dataset or Datasets.

1.2.1 Creation and Extension of Indexes. SUBMITTER shall create a computer-readable and searchable index (the “SUBMITTER Index”) of the content of all FAMILYSEARCH Originals in the relevant Dataset in conformance with the specification set forth in Attachment D.

1.2.1.1 Each SUBMITTER Index shall consider all fields set forth in Attachment D and submit a proposal on for a given Project.

1.2.1.2 Each SUBMITTER Index shall include a link from each index record to the corresponding digital image within the FAMILYSEARCH Original using the FamilySearch file name structure from which that record was drawn.

1.2.1.3 SUBMITTER shall provide to FAMILYSEARCH a complete, electronic copy of each SUBMITTER Index (the “FAMILYSEARCH Archive Copy”) within 60 calendar days of completing that SUBMITTER Index. The FAMILYSEARCH Archive Copy shall conform to the specification set forth in Attachment F.

1.2.2 FAMILYSEARCH-Provided Indexes. If FAMILYSEARCH has or chooses to create an index for all or part of a Dataset (“FAMILYSEARCH Index”), SUBMITTER may propose a data swap of another data set of equivalent genealogical value instead of re-creating the FAMILYSEARCH Index. If SUBMITTER must revise or complete an index in order to comply with the requirements for a SUBMITTER Index, then all such revisions and additions to the FAMILYSEARCH Index shall be deemed a SUBMITTER Index.

1.3 Ownership and Licenses.

1.3.1 Ownership and FAMILYSEARCH Licenses; Grants to SUBMITTER.

1.3.1.1 FAMILYSEARCH Originals. To the extent FAMILYSEARCH has such rights or the Records Custodian grants the rights, as set forth or modified by the descriptions of a particular Dataset in ATTACHMENT D, FAMILYSEARCH will grant to SUBMITTER a license to the FAMILYSEARCH Originals and FAMILYSEARCH Indexes (the “FAMILYSEARCH Materials”) that will include the right to reproduce and distribute the FAMILYSEARCH Materials on the SUBMITTER’S website. Such use on SUBMITTER’S website must be limited to personal genealogical research or research for specific projects and may not constitute systematic collecting of large portions of the FAMILYSEARCH Materials.

1.3.1.2 FAMILYSEARCH may also host FAMILYSEARCH Materials and SUBMITTER Indexes (per the licenses to be granted as set forth below) on a server operated or controlled by FAMILYSEARCH, provided that FAMILYSEARCH Originals are accessible solely by FAMILYSEARCH members as set forth in Attachment G hereto (“FAMILYSEARCH Members”).

1.3.1.3 Limitations. All copyright and other intellectual property rights in and to all FAMILYSEARCH Materials shall remain the property of FAMILYSEARCH.

1.3.2 Ownership and SUBMITTER Licenses; Grant to FAMILYSEARCH.

1.3.2.1 Rights to SUBMITTER Indexes. SUBMITTER will grant to FAMILYSEARCH a license to reproduce and distribute the SUBMITTER Index. This license shall be sub-licensable by FAMILYSEARCH only to legal entities that are institutionally affiliated with The Church of Jesus Christ of Latter-day Saints (the “Church”).

1.3.2.2 FAMILYSEARCH Archive Copies. SUBMITTER will grant to FAMILYSEARCH a limited, royalty-free license to duplicate the FAMILYSEARCH Archive Copy for archival purposes, without any additional right of distribution in any format or media to any member of the public or through any publicly accessible website. In the event, however, that (a) SUBMITTER fails to provide public access to the FAMILYSEARCH Originals for any period of more than 90 days, then all restrictions on FAMILYSEARCH'S use of the SUBMITTER Indexes shall end, and FAMILYSEARCH may begin to provide access to the same via any publicly available website, subject to FAMILYSEARCH complying with the restrictions of the applicable records custodians.

1.3.2.3 Limitations. All copyright and other intellectual property rights in and to all SUBMITTER Indexes shall remain the property of SUBMITTER.

1.3.3 Notices Maintained. Any display, reproduction, or distribution of any FAMILYSEARCH Originals, FAMILYSEARCH Index, or SUBMITTER Index or any derivative work of any of the foregoing, shall maintain intact all existing copyright notices and other evidence of ownership or origin of the parties and of their respective licensors, including all relevant Records Custodians.

1.4 Payment of Required Royalties. Certain Datasets identified in Attachment B will require royalty payments to the Records Custodian of the original documents from which FAMILYSEARCH has acquired the FAMILYSEARCH Original Records. In such cases, SUBMITTER will be responsible for payment of all royalties to Records Custodians that accrue based on activities on SUBMITTER'S website.

1.5 FAMILYSEARCH is a nonprofit organization and is exempt from certain federal and state taxes.

FAMILYSEARCH Internal Revenue Registration is No. _____. The State of Utah Sales Tax Exemption Certification is No. _____.

ATTACHMENT C
SAMPLE DATA SETS

Record Collection	Images	Records
1930 U.S. Federal Census	2,133,600	124,450,859
1920 U.S. Federal Census	1,660,800	107,408,901
1910 U.S. Federal Census	1,427,200	93,399,001
1870 U.S. Federal Census	1,398,400	40,325,362
1840 U.S. Federal Census	464,000	2,566,831
1830 U.S. Federal Census	160,800	1,824,528
1820 U.S. Federal Census	113,600	1,225,613
1810 U.S. Federal Census	56,800	826,307
1800 U.S. Federal Census	41,600	539,319
1790 U.S. Federal Census	9,600	410,887
1841 England and Wales Census	795,707	15,914,148
1851 England and Wales Census	896,380	17,927,609
1861 England and Wales Census	1,003,311	20,066,224
1871 England and Wales Census	1,135,613	22,712,266
1891 England and Wales Census	1,450,126	29,002,525
1901 England and Wales Census	1,620,000	32,527,843
U.S. County Wills	28,235,625	18,917,868
U.S. County Estate Files	35,037,000	1,030,500
U.S. County Deeds	78,720,000	52,752,400
U.S. Church Records	1,867,050	22,404,600
U.S. County Naturalizations	1,376,000	2,064,000
Spain Parish Registers	8,000,000	38,000,000
Southern Poland Catholic Parish Registers	2,000,000	17,000,000
Southern Poland Lutheran Parish Registers	250,000	2,000,000
Germany, Bavaria, Brenner Genealogy Collection	1,526,000	1,526,000
Italy Parish Registers	6,000,000	30,000,000
Italy Civil Registration—Municipal and Tribunale Records	10,000,000	20,000,000
Portugal Church and Civil Registration	8,000,000	40,000,000
Ukraine L'viv Greek Catholic Church Records	831,600	4,158,000
Ukraine L'viv Roman Catholic Church Records	294,300	1,471,500
Russia St. Petersburg Church Records	121,500	607,500
Hungary Civil Registration	2,668,800	10,675,200
Germany NARA SS Genealogy Collection	6,500,000	14,000,000
Denmark Civil Registration of Marriages	109,000	49,000
U.S. County Military Discharges	536,250	500,000

ATTACHMENT D
SUGGESTED INDEXED FIELDS AND UNIQUE REQUIREMENTS

The Indexed fields suggested below are representative. They have been listed for the purpose of helping to educate potential Submitters on the nature of the Datasets. Different Datasets and resulting Projects may warrant different treatment than what is outlined below. Records Custodians and/or Submitters may have justification for submitting a Response that proposes indexing different fields than are listed here for a particular Dataset.

U.S. Federal Census Records

Basic Terms

The basic terms will be as outlined in ATTACHMENT B.

These records will not require separate agreement with National Archives of America (NARA).

These records will not require the payment of royalty.

1930 U.S. Federal Census	
Forms Included	
Primary	Population schedule
Variation 1	Alaska Population Schedule
Variation 2	Merchant Seamen Population Schedule
Variation 3	Puerto Rico
Form	
All Field Names	
Primary	Population Schedule - Suggested Fields (Submit Proposal)
Primary	Number of family in order of Visitation
Primary	Surname
Primary	Given name(s)
Primary	Relationship to head of the family
Primary	Sex
Primary	Color or race
Primary	Age at last birthday
Primary	Calculated birth year
Primary	Whether single, married, widowed, divorced
Primary	Place of birth of this person
Primary	Place of birth for father
Primary	Place of birth for mother
Primary	
Population Schedule – Suggested Metadata But Not Keyed (Can Be Electronically Transferred)	
Primary	FHL film number
Primary	Image number
Primary	NARA publication number
Primary	NARA roll number
Primary	State

Primary	County
Primary	Township or other division
Primary	Incorporated place
Primary	Ward of city
Primary	Block number
Primary	Unincorporated place
Primary	Institution
Primary	Enumeration District
Primary	Sheet Number & Letter
Primary	Population Schedule - Optional Fields
Primary	Name of enumerator
Primary	Control number
Primary	Line number
Primary	Street, avenue, road, etc.
Primary	House number (in cities or towns)
Primary	Number of dwelling house in order of visitation
Primary	Home owned or rented
Primary	Value of home if owned, or monthly rental if rented
Primary	Radio set
Primary	Does this family own a farm?
Primary	Age at first marriage
Primary	Year of first marriage
Primary	Attended school or college any time since Sep 1, 1939
Primary	Whether able to read or write
Primary	Language spoken in home before coming to US
Primary	Year of immigration into the US
Primary	Naturalization
Primary	Whether able to speak English
Primary	Trade, profession or particular kind of work done
Primary	Industry or business
Primary	Class of worker
Primary	Whether actually at work yesterday or last working day
Primary	If not, line number on Unemployment schedule
Primary	Whether a veteran of US military or naval forces
Primary	What war or expedition
Primary	Number of farm schedule
Var. 1	Alaska Population Schedules - Suggested Fields (Submit Proposal)
Var. 1	Number of family in order of visitation
Var. 1	Surname
Var. 1	Given name
Var. 1	Relationship of this person to the head of the family
Var. 1	Sex
Var. 1	Color or race
Var. 1	Age at last birthday
Var. 1	Calculated year of birth
Var. 1	age at last birthday

Var. 1	Place of birth – person
Var. 1	Place of birth – Father
Var. 1	Place of birth – Mother
Var. 1	Alaska Population Schedules – Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
Var. 1	FHL film number
Var. 1	Image number
Var. 1	NARA publication number
Var. 1	NARA roll number
Var. 1	State
Var. 1	Judicial district
Var. 1	Recorder's district
Var. 1	Name of institution
Var. 1	Name of place
Var. 1	Enumeration district number
Var. 1	Sheet number
Var. 1	Alaska Population Schedules - Optional Fields
Var. 1	Line Number
Var. 1	Number of dwelling house in order of visitation
Var. 1	Attended school any time since Jan 1, 1929
Var. 1	Whether able to read and write
Var. 1	Year of immigration to the United States
Var. 1	Naturalized or alien
Var. 1	Whether able to speak English
Var. 1	Trade, profession, or particular kind of work done
Var. 1	Industry or business in which at work
Var. 1	Whether a veteran of U.S. military or naval forces.
Var. 1	What war or expedition?
Var. 2	Merchant Seamen Schedules - Suggested Fields (Submit Proposal)
Var. 2	Surname
Var. 2	Given name(s)
Var. 2	Sex
Var. 2	Color or race
Var. 2	Age at last birthday
Var. 2	Year of birth
Var. 2	Single, married, widowed, or divorced
Var. 2	Place of birth
Var. 2	Merchant Seamen Schedules – Suggested Metadata But Not Keyed(Can Be Electronically Transferred)
Var. 2	FHL film number
Var. 2	Image number
Var. 2	NARA publication number
Var. 2	NARA roll number
Var. 2	Name of vessel

Var. 2	The home port of the vessel
Var. 2	Enumeration district number
Var. 2	Sheet number
Var. 2	Merchant Seamen Schedules - Optional Fields
Var. 2	Name of owner or operator of vessel
Var. 2	Address of owner or operator of vessel
Var. 2	Date of enumeration
Var. 2	Name of enumerator, usually his signature and/or typewritten name
Var. 2	Line Number
Var. 2	Whether able to read or write
Var. 2	Naturalized or alien
Var. 2	Whether able to speak English
Var. 2	Trade, profession or particular kind of work done
Var. 2	Whether a veteran of the U.S. military or naval forces
Var. 2	What war or expedition
Var. 2	Address of wife or next of kin
Var. 3	Puerto Rico Schedules - Suggested Fields (Submit Proposal)
Var. 3	Numero de la familia
Var. 3	Apellido / surname
Var. 3	Pronombre(s) / Given name(s)
Var. 3	Parentesco de esta persona con el jefe de la familia
Var. 3	Sexo
Var. 3	Color o raza
Var. 3	Edad en el ultimo complea ano
Var. 3	Condicido matrimonial
Var. 3	Lugar de nacimiento – persona
Var. 3	Lugar de nacimiento – padre
Var. 3	Lugar de nacimiento – madre
Var. 3	Puerto Rico Schedules – Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
Var. 3	FHL film number
Var. 3	Image number
Var. 3	NARA publication number
Var. 3	NARA roll number
Var. 3	Municipalidad
Var. 3	Ciudad o pueblo
Var. 3	Barrio
Var. 3	Nombre de la institucion
Var. 3	Distrito de Enumeracion No.
Var. 3	Hoja No.
Var. 3	Puerto Rico Schedules - Optional Fields
Var. 3	Linea numero
Var. 3	Calle, avenida, camino, etc.
Var. 3	Numero de la casa

Var. 3	Casa propia o alquilada
Var. 3	Si propia, esta libre o hipotecada
Var. 3	Ha asistido a la escuela o hogar cualquier epoca desde Sep 1, 1929
Var. 3	Sabe leer y escribir
Var. 3	Idioma en el lugar antes de venir a Puerto Rico o los Estados Unidos
Var. 3	Año de la migración a Puerto Rico o Estados Unidos
Var. 3	Naturalización
Var. 3	Habla Ud. Inglés?
Var. 3	Ocupación
Var. 3	Industria
Var. 3	Clase de trabajador
Var. 3	Trabaja habitualmente esta persona en ocupación lucrativa?
Var. 3	Esta ahora esta persona sin empleo
Var. 3	Si des ocupado cuales semanas ha estado sin empleo
Var. 3	Numero en la tabla de finca

1920 U.S. Federal Census	
Forms Included	
Primary	Population Schedule
Variation 1	Military and Naval Schedule (except Consular Service)
Variation 2	Puerto Rico (General Population Schedule in Spanish)
Variation 3	Guam and American Samoa Form
Variation 4	Virgin Island Form
Form	All Field Names
Primary	Population Schedule - Suggested Fields (Submit Proposal)
Primary	Number of Family in order of visitation
Primary	Name [Surname]
Primary	Name [Given name and middle initial, if any]
Primary	Relationship to Head of Household
Primary	Sex
Primary	Color or Race
Primary	Age at last birthday
Primary	Calculated birth year
Primary	Single, widowed, married, or divorced
Primary	Place of Birth
Primary	Father's place of birth
Primary	Mother's place of Birth
Primary	Population Schedule – Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
Primary	Film number
Primary	Image number
Primary	NARA publication number
Primary	NARA roll number
Primary	State
Primary	County

Primary	Township or other division of County
Primary	Name of Incorporated Place
Primary	Ward of City
Primary	Institution
Primary	Enumeration District
Primary	Sheet Number
Primary	Enumeration Date
Primary	Population Schedule - Optional Fields
Primary	Line Number
Primary	Street Name
Primary	House Number
Primary	Number of Dwelling in order of visitation
Primary	Name [Titles and terms]
Primary	Tenure - Home owned or rented
Primary	Tenure - If owned, free or mortgaged
Primary	Year of immigration to the United States
Primary	Naturalized or Alien
Primary	If Naturalized, year of naturalization
Primary	Attended school
Primary	Able to read
Primary	Able to write
Primary	Mother Tongue
Primary	Father's mother tongue
Primary	Mother's mother tongue
Primary	Able to speak English
Primary	Trade, Profession, or kind of work
Primary	Industry, business, or kind of establishment
Primary	Employer, salary, wage worker, self-employed
Primary	Number of farm schedule
Var. 1	Military and Naval Schedule – Suggested Fields (Submit Proposal)
Var. 1	Name [Surname]
Var. 1	Name [Given name and middle initial, if any]
Var. 1	Rank or Relation
Var. 1	Residence in U.S. - City or Town
Var. 1	Residence in U.S. - Street & number
Var. 1	Residence in U.S. – State
Var. 1	Sex
Var. 1	Color or Race
Var. 1	Age at last birthday
Var. 1	Single, widowed, married, or divorced
Var. 1	Place of Birth
Var. 1	Father's place of birth
Var. 1	Mother's place of Birth
Var. 1	Military and Naval Schedule – Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
Var. 1	Film number

Var. 1	Image number
Var. 1	NARA publication number
Var. 1	NARA roll number
Var. 1	Name of Military or Naval Station or Vessel
Var. 1	Country
Var. 1	Seaport
Var. 1	Company or Troop
Var. 1	Regiment
Var. 1	Arm of Service
Var. 1	Sheet Number
Var. 1	Military and Naval Schedule - Optional Fields
Var. 1	Enumeration Date
Var. 1	Line Number
Var. 1	Name [Titles and terms]
Var. 1	Year of immigration to the United States
Var. 1	Naturalized or Alien
Var. 1	If Naturalized, year of naturalization
Var. 1	Attended school
Var. 1	Able to read
Var. 1	Able to write
Var. 1	Mother Tongue
Var. 1	Father's mother tongue
Var. 1	Mother's mother tongue
Var. 1	Able to speak English
Var. 1	Trade, Profession, or kind of work
Var. 2	Puerto Rico – Suggested Fields are the Same as General Population Schedule but in Spanish (Submit Proposal)
Var. 2	Puerto Rico - Optional Fields are the Same as General Population Schedule but in Spanish
Var. 3	Guam and American Samoa - Suggested Fields (Submit Proposal)
Var. 3	Number of Family in order of visitation
Var. 3	Name [Surname]
Var. 3	Name [Given name and middle initial, if any]
Var. 3	Relationship to Head of Household
Var. 3	Sex
Var. 3	Color or Race
Var. 3	Age at last birthday
Var. 3	Calculated birth year
Var. 3	Single, widowed, married, or divorced
Var. 3	Place of Birth
Var. 3	Father's place of birth
Var. 3	Mother's place of Birth
Var. 3	Guam and American Samoa – Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
Var. 3	Film number

Var. 3	Image number
Var. 3	NARA publication number
Var. 3	NARA roll number
Var. 3	Island of Guam or Island of Samoa
Var. 3	District
Var. 3	Name of Place
Var. 3	Sheet Number
Var. 3	Guam and American Samoa - Optional Fields
Var. 3	Enumeration Date
Var. 3	Line Number
Var. 3	Street Name
Var. 3	Number of Dwelling in order of visitation
Var. 3	Name [Titles and terms]
Var. 3	Attended school
Var. 3	Able to read
Var. 3	Able to write
Var. 3	Able to speak English
Var. 3	Trade, Profession, or kind of work
Var. 4	Virgin Islands - Suggested Fields (Submit Proposal)
Var. 4	Number of Family in order of visitation
Var. 4	Name [Surname]
Var. 4	Name [Given name and middle initial, if any]
Var. 4	Relationship to Head of Household
Var. 4	Sex
Var. 4	Color or Race
Var. 4	Age at last birthday
Var. 4	Calculated birth year
Var. 4	Single, widowed, married, or divorced
Var. 4	Place of Birth
Var. 4	Virgin Islands – Suggested Metadata But Not Keyed(Can Be Electronically Transferred)
Var. 4	Film number
Var. 4	Image number
Var. 4	NARA publication number
Var. 4	NARA roll number
Var. 4	Name of Island
Var. 4	City or Rural District
Var. 4	Enumeration District
Var. 4	Sheet Number
Var. 4	Virgin Islands - Optional Fields
Var. 4	Enumeration Date
Var. 4	Line Number
Var. 4	Street Name
Var. 4	House Number
Var. 4	Number of Dwelling in order of visitation

Var. 4	Tenure - Home owned or rented
Var. 4	Tenure - If owned, free or mortgaged
Var. 4	Name [Titles and terms]
Var. 4	Citizenship - Virgin Island, Danish, or undeclared
Var. 4	Able to speak English or what language spoken
Var. 4	Able to read
Var. 4	Able to write
Var. 4	Attended school
Var. 4	Trade, Profession, or kind of work
Var. 4	Industry, business, or kind of establishment
Var. 4	Employer, salary, wage worker, self-employed

1910 U.S. Federal Census	
Forms Included	
Primary	General Population Schedule
Variation 1	Indian Population: Special Inquiries Relating to Indians
Variation 2	Alaska
Variation 3	Puerto Rico (In Spanish)
Form	All Field Names
Primary	Population Schedule - Suggested Fields (Submit Proposal)
Primary	Surname
Primary	Given name(s)
Primary	Relationship to head of the family
Primary	Sex
Primary	Color or race
Primary	Age at last birthday
Primary	Calculated birth year
Primary	Whether single, married, widowed, divorced
Primary	Place of birth of this person [give mother tongue]
Primary	Place of birth of father of this person
Primary	Place of mother of this person
Primary	Population Schedule – Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
Primary	FHL film number
Primary	Image number
Primary	NARA publication number
Primary	NARA roll number
Primary	State
Primary	County
Primary	Town/Township
Primary	Municipal subdivision (i.e. Ward)
Primary	Institution
Primary	Enumeration District
Primary	Sheet Number & Letter
Primary	Number of family in order of Visitation

Primary	Population Schedule - Optional Fields
Primary	Name of enumerator
Primary	Title
Primary	Street, avenue, road, etc
Primary	House number (in cities & towns)
Primary	Number of dwelling in order of visitation
Primary	Year of Immigration into the United States
Primary	Whether naturalized or alien
Primary	Number of years of present marriage
Primary	Mother of how many children
Primary	Number born
Primary	Number now living
Primary	Whether able to speak English, or if not give language spoken
Primary	Trade or profession of particular kind of work done by the person
Primary	general nature of industry, business, or establishment in which this person works
Primary	Whether an employer, employee, or working on own account
Primary	whether out of work on April 15, 1910
Primary	number of weeks out of work during year 1909
Primary	whether able to read
Primary	whether able to write
Primary	attended school any time since Sept 1, 1909
Primary	owned or rented
Primary	owned free or mortgaged
Primary	farm of house
Primary	number of farm schedule [schedules have not survived]
Primary	Whether a survivor of the Union or Confederate Army or Navy
Primary	Whether blind
Primary	Whether deaf or dumb
Var. 1	Indian: Special Inquiries - Suggested Fields (Submit Proposal)
Var. 1	Tribe of this Indian
Var. 1	Tribe of Father of this Indian
Var. 1	Tribe of Mother of this Indian
Var. 1	Indian: Special Inquiries - Optional Fields
Var. 1	Indian percentage
Var. 1	White percentage
Var. 1	Negro percentage
Var. 1	Number of Times Married
Var. 1	Whether now living in polygamy
Var. 1	If living in polygamy, whether the wives are sisters
Var. 1	Graduated from what educational institution
Var. 1	Is this Indian Taxed?
Var. 1	If Indian has received allotment, give year of allotment
Var. 1	Residing on own land?
Var. 1	Living in civilized or aboriginal dwelling.
Var. 2	Alaska - Suggested Fields (Submit Proposal)

Var. 2	Surname
Var. 2	Given name(s)
Var. 2	Month/Year of Birth
Var. 2	Age
Var. 2	Tribe & clan
Var. 2	Alaska – Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
Var. 2	FHL film number
Var. 2	Image number
Var. 2	NARA publication number
Var. 2	NARA roll number
Var. 2	District
Var. 2	Inhabitants in [Name of city, town, mining district , or creek]
Var. 2	Name of Institution
Var. 2	Sheet number
Var. 2	Number of Mining Claim District
Var. 2	Alaska – Optional Fields
Var. 2	Special Agent No
Var. 2	Recorder's District No
Var. 2	Enumerated by me from [date]
Var. 2	Special Agent [signature]
Var. 2	Number of years married
Var. 2	Mother of how many children
Var. 2	Year of immigration to the US
Var. 2	Number of years in the US
Var. 2	Naturalization
Var. 2	Occupation
Var. 3	Puerto Rico - Suggested Fields (Submit Proposal)
Var. 3	Linea numero
Var. 3	Numero de la familia
Var. 3	Apellidos (surnames)
Var. 3	Pronombre (Given name(s))
Var. 3	Parentesco de esta persona con el jefe de la familia (Relationship)
Var. 3	Sexo
Var. 3	Color o raza
Var. 3	Edad en el ultimo complea ano (age at last birthday)
Var. 3	Condicido matrimonial (marital status)
Var. 3	Lugar de nacimiento – persona
Var. 3	Lugar de nacimiento – padre
Var. 3	Lugar de nacimiento – madre
Var. 3	Puerto Rico – Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
Var. 3	FHL film number
Var. 3	Image number
Var. 3	NARA publication number

Var. 3	NARA roll number
Var. 3	Hoja No.
Var. 3	Municipalidad
Var. 3	Ciudad o pueblo
Var. 3	Barrio
Var. 3	Nombre de la institucion
Var. 3	Distrito de Enumeracion No.
Var. 3	
Var. 3	Puerto Rico - Optional Fields
Var. 3	Calle, avenida, camino, etc.
Var. 3	Numero de la casa
Var. 3	Casa propia o alquilada
Var. 3	Si propia, esta libro o hipotecada
Var. 3	Ha asistido a la escuela o hogar cualquier epoca desde Sep 1, 1929
Var. 3	Sabe leer y escribir
Var. 3	Idioma en el lugar antes de venir a Puerto Rico o los Estados Unidos
Var. 3	Año de la migracion a Puerto Rico o Estados Unidos
Var. 3	Naturalizacion
Var. 3	Habla Ud. Ingles?
Var. 3	Ocupacion
Var. 3	Industria
Var. 3	Clase de trabajador
Var. 3	Trabaja habitualmente esta persona en ocupacion lucrativa?
Var. 3	Esta ahora esta persona sin empleo
Var. 3	Si des ocupado cuales semanas ha estado sin empleo
Var. 3	Numero en la tabla de finca

1870 U.S, Federal Census	
Forms Included	
Primary	Population schedule
Variation 1	Mortality schedule
Form	All Field Names
Primary	Population Schedule - Suggested Fields (Submit Proposal)
Primary	Families numbered in order of visitation
Primary	Given name(s)
Primary	Last name
Primary	Age
Primary	Calculated year of birth of every person
Primary	Sex
Primary	Color (white, black, mulatto, Chinese, Indian)
Primary	Place of birth (state, territory, country)
Primary	Population Schedule – Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
Primary	FHL film number
Primary	Image number
Primary	NARA publication number

Primary	NARA roll number
Primary	Page number
Primary	State
Primary	County
Primary	Minor civil division (city, town, district, division, beat)
Primary	Post Office
Primary	Population Schedule - Optional Fields
Primary	Date
Primary	Full name of enumerator (signature)
Primary	Dwelling houses numbered in order of visitation
Primary	Title(s)
Primary	Father of foreign birth
Primary	Mother of foreign birth
Primary	Month if born within last year
Primary	Month if married within last year
Primary	Profession, occupation or trade of each person over 15 years of age
Primary	Value of real estate owned
Primary	Value of personal estate owned
Primary	Attended school within the year
Primary	Persons over 20 years of age who cannot read or write
Primary	Whether deaf and dumb, blind, insane, or idiotic
Primary	Male citizens 21 and up
Primary	Male citizens 21 and up denied vote
Variation 1	Mortality Schedule - Suggested Fields (Submit Proposal)
Variation 1	Number of the family as given in the 2nd column of schedule 1
Variation 1	Last name
Variation 1	Given name(s)
Variation 1	Title(s)
Variation 1	Age
Variation 1	Calculated year of birth of every person
Variation 1	Sex
Variation 1	Color (white, black, mulatto, Chinese, Indian)
Variation 1	Married or widowed
Variation 1	Place of birth (state, territory, country)
Variation 1	Month in which person died
	Mortality Schedule – Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
Variation 1	FHL film number
Variation 1	Image number
Variation 1	NARA publication number
Variation 1	NARA roll number
Variation 1	Page number
Variation 1	Minor civil division (city, town, district, division, beat)
Variation 1	County
Variation 1	State
Variation 1	Number of the family as given in the 2nd column of schedule 1

Variation 1	Last name
Variation 1	Given name(s)
Variation 1	Title(s)
Variation 1	Age
Variation 1	Calculated year of birth of every person
Variation 1	Sex
Variation 1	Color (white, black, mulatto, Chinese, Indian)
Variation 1	Married or widowed
Variation 1	Place of birth (state, territory, country)
Variation 1	Month in which person died
Variation 1	Mortality Schedule - Optional Fields
Variation 1	Full name of Asst. Marshal (signature)
Variation 1	Father of foreign birth
Variation 1	Mother of foreign birth
Variation 1	Profession occupation or trade
Variation 1	Disease or cause of death

1840 U.S. Federal Census	
Forms Included	
Primary	Population schedule
Form	All Field Names
Primary	Population Schedule - Suggested Fields (Submit Proposal)
Primary	Line number
Primary	Given name(s) of head of families
Primary	Surname of head of families
Primary	Given name(s) of military pensioner
Primary	Surname of military pensioner
Primary	Age of pensioner
Primary	Population Schedule – Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
Primary	FHL film number
Primary	Image number
Primary	National Archives publication number
Primary	National Archives roll number
Primary	Page number
Primary	Line number
Primary	City, ward, town, township, parish, precinct, hundred, district
Primary	County
Primary	State
Primary	Population Schedule - Optional Fields
Primary	Full name of enumerator (signature) given names and surname
Primary	Date enumeration finished
Primary	Free white males 0-4 years old
Primary	Free white males 5-9 years old

Primary	Free white males 10-14 years old
Primary	Free white males 15-19 years old
Primary	Free white males 20-29 years old
Primary	Free white males 30-39 years old
Primary	Free white males 40-49 years old
Primary	Free white males 50-59 years old
Primary	Free white males 60-69 years old
Primary	Free white males 70-79 years old
Primary	Free white males 80-89 years old
Primary	Free white males 90-99 years old
Primary	Free white males 100 and upwards years old
Primary	Free white females 0-4 years old
Primary	Free white females 5-9 years old
Primary	Free white females 10-14 years old
Primary	Free white females 15-19 years old
Primary	Free white females 20-29 years old
Primary	Free white females 30-39 years old
Primary	Free white females 40-49 years old
Primary	Free white females 50-59 years old
Primary	Free white females 60-69 years old
Primary	Free white females 70-79 years old
Primary	Free white females 80-89 years old
Primary	Free white females 90-99 years old
Primary	Free white females 100 and upwards years old
Primary	Male slaves 0-9 years old
Primary	Male slaves 10-23 years old
Primary	Male slaves 24-35 years old
Primary	Male slaves 36-54 years old
Primary	Male slaves 55-99 years old
Primary	Male slaves 100 and upwards years old
Primary	Female slaves 0-9 years old
Primary	Female slaves 10-23 years old
Primary	Female slaves 24-35 years old
Primary	Female slaves 36-54 years old
Primary	Female slaves 55-99 years old
Primary	Female slaves 100 and upwards years old
Primary	Free colored males 0-9 years old
Primary	Free colored males 10-23 years old
Primary	Free colored males 24-35 years old
Primary	Free colored males 36-54 years old
Primary	Free colored males 55-99 years old
Primary	Free colored males 100 and upwards years old
Primary	Free colored females 0-9 years old
Primary	Free colored females 10-23 years old
Primary	Free colored females 24-35 years old
Primary	Free colored females 36-54 years old
Primary	Free colored females 55-99 years old
Primary	Free colored females 100 years and upwards old

Primary	Total
Primary	Mining (# in family employed in)
Primary	Agriculture (# in family employed in)
Primary	Commerce (# in family employed in)
Primary	Manufacturers and trades (# in family employed in)

1830 U.S. Federal Census	
Forms Included	
Primary	Population schedule
Form	All Field Names
Primary	Population Schedule - Suggested Fields (Submit Proposal)
Primary	Line number
Primary	Given name(s) of head of families
Primary	Surname of head of families
Primary	Population Schedule – Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
Primary	FHL film number
Primary	Image number
Primary	National Archives publication number
Primary	National Archives roll number
Primary	Page number
Primary	City, ward, town, township, parish, precinct, hundred, district
Primary	County
Primary	State
Primary	Population Schedule - Optional Fields
Primary	Full name of enumerator (signature) given names and surname
Primary	Date enumeration finished
Primary	Free white males 0-4 years old
Primary	Free white males 5-9 years old
Primary	Free white males 10-14 years old
Primary	Free white males 15-19 years old
Primary	Free white males 20-29 years old
Primary	Free white males 30-39 years old
Primary	Free white males 40-49 years old
Primary	Free white males 50-59 years old
Primary	Free white males 60-69 years old
Primary	Free white males 70-79 years old
Primary	Free white males 80-89 years old
Primary	Free white males 90-99 years old
Primary	Free white males 100 and upwards years old
Primary	Free white females 0-4 years old
Primary	Free white females 5-9 years old
Primary	Free white females 10-14 years old
Primary	Free white females 15-19 years old
Primary	Free white females 20-29 years old

1820 U.S. Federal Census	
Forms Included	
Primary	Population schedule
Form	
All Field Names	
Primary	Population Schedule - Suggested Fields (Submit Proposal)
Primary	Line number
Primary	Surname of head of family
Primary	Given name(s) of head of family
Primary	Population Schedule – Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
Primary	FHL film number
Primary	Image number
Primary	National Archives publication number
Primary	National Archives roll number
Primary	Page number
Primary	State
Primary	County
Primary	City, town, District, division
Primary	
Population Schedule - Optional Fields	
Primary	Free white males 0-9 years old
Primary	Free white males 10-15 years of age
Primary	Free white males 16-18 years old
Primary	Free white males 16-25 years of age
Primary	Free white males 26-44 years of age
Primary	Free white males 45 and upwards years of age, including heads of families
Primary	Free white females 0-9 years old
Primary	Free white females 10-15 years of age
Primary	Free white females 16-25 years of age
Primary	Free white females 26-44 years of age
Primary	Free white females 45 and upwards years of age
Primary	Foreigners not naturalized
Primary	Number of persons engaged in agriculture
Primary	Number of persons engaged in commerce

1810 U.S. Federal Census	
Forms Included	
Primary	Population schedule
Form	
All Field Names	
Primary	Population Schedule - Suggested Fields (Submit Proposal)
Primary	Line number
Primary	Given name(s) head of family
Primary	Surname head of family

Primary	Population Schedule – Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
Primary	FHL film number
Primary	Image number
Primary	National Archives publication number
Primary	National Archives roll number
Primary	Page number
Primary	State
Primary	County
Primary	City, Town, District, Division
Primary	Population Schedule - Optional Fields
Primary	Name of enumerator (signature) (given names and surname)
Primary	Date enumeration finished (MDY)
Primary	Free white males 0-9 years old
Primary	Free white males of 10-15 years of age
Primary	Free white males of 16-25 years of age
Primary	Free white males of 26-44 years of age
Primary	Free white males of 45 year and upwards of age
Primary	Free white females 0-9 years old
Primary	Free white females 10-15 years of age
Primary	Free white females 16-25 years of age
Primary	Free white females 26-44 years of age
Primary	Free white females of 45 years and upwards of age
Primary	All other free persons, except Indians not taxed
Primary	Slaves

1800 U.S. Federal Census	
Forms Included	
Primary	Population schedule
Form	All Field Names
Primary	Population Schedule – Suggested Fields (Submit Proposal)
Primary	Given name(s) head of family
Primary	Surname head of family
Primary	Population Schedule – Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
Primary	FHL film number
Primary	Image number
Primary	National Archives publication number
Primary	National Archives roll number
Primary	Page number
Primary	Line number
Primary	State
Primary	County

Primary	City, Town, District, Division
Primary	Population Schedule - Optional Fields
Primary	Name of enumerator (signature) (given names and surname)
Primary	Date enumeration finished (MDY)
Primary	Free white males 0-9 years old
Primary	Free white males of 10-15 years of age
Primary	Free white males of 16-25 years of age
Primary	Free white males of 26-44 years of age
Primary	Free white males of 45 year and upwards of age
Primary	Free white females 0-9 years old
Primary	Free white females 10-15 years of age
Primary	Free white females 16-25 years of age
Primary	Free white females 26-44 years of age
Primary	Free white females of 45 years and upwards of age
Primary	All other free persons, except Indians not taxed
Primary	Slaves

1790 U.S. Federal Census	
Forms Included	
Primary	Population schedule
Form	All Field Names
Primary	Population Schedule - Suggested Fields (Submit Proposal)
Primary	Given name(s) head of family
Primary	Surname head of family
Primary	Population Schedule – Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
Primary	FHL film number
Primary	Image number
Primary	National Archives publication number
Primary	National Archives roll number
Primary	Page number
Primary	State
Primary	County
Primary	City, Town, District, Division
Primary	Line number
Primary	Given name(s) head of family
Primary	Surname head of family
Primary	Population Schedule - Optional Fields
Primary	Name of enumerator (signature) (given names and surname)
Primary	Free white males 16 and over
Primary	Free white males 0-15
Primary	Free white females
Primary	Other free persons

Primary	Slaves
Primary	Philadelphia, PA adds a few columns that also won't be extracted.

U.K. National Census (England and Wales) Records

Basic Terms

The basic terms will be the same as outlined in ATTACHMENT B with some exceptions. Images may or may not be allowed in Family History Centers without cost. A prototype or limited distribution may be required.

These records will require a separate agreement with The National Archive of England (TNA).

These records will require a royalty payment to TNA (The royalty required will be approximately 7%).

1841 Census - England and Wales
Suggested Fields (Submit Proposal)
Address
Surname
Forename
Age
Sex
Occupation
Born in County - Y/N F/S/I
Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
FamilySearch Film number
HO107 piece number
Folio number
Page number
Census Place

1851 Census - England and Wales
Suggested Fields (Submit Proposal)
Household #
Address
Surname
Forename
Relationship to head
Marital condition
Age
Sex
Occupation
Where born – County
Where born – Parish

Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
FamilySearch Film number
HO107 piece number
Folio number
Page number
Census Place

1861 Census - England and Wales
Suggested Fields (Submit Proposal)
Household #
Address
Surname
Forename
Relationship to head
Marital condition
Age
Sex
Occupation
Where born – County
Where born – Parish
Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
FamilySearch Film number
RG 9 piece number
Folio number
Page number
Census Place

1871 Census - England and Wales
Suggested Fields (Submit Proposal)
Address
Household #
Surname
Forename
Relationship to head
Marital condition
Age
Sex
Occupation
Where born – County
Where born – Parish
Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
FamilySearch Film number
RG 10 piece number

Folio number
Page number
Census Place

1891 Census - England and Wales
Suggested Fields (Submit Proposal)
Household #
Address
Surname
Forename
Relationship to head
Marital condition
Age
Sex
Occupation
Where born – County
Where born – Parish
Metadata Required But Not Keyed (Can Be Electronically Transferred)
FamilySearch Film number
RG 12 piece number
Folio number
Page number
Census Place

1901 Census - England and Wales
Suggested Fields (Submit Proposal)
Household #
Address
Surname
Forename
Relationship to head
Marital condition
Age
Sex
Occupation
Where born – County
Where born – Parish
Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
FamilySearch Film number
RG 13 piece number
Folio number
Page number
Census Place

U.S. County Wills

Basic Terms

The basic terms will be the same as outlined in ATTACHMENT B.
 These records will require a separate agreement with the Records Custodians.
 These records will not require a royalty payment.

U.S. County Wills
County Wills – Suggested Fields (Submit Proposal)
Name of decedent
Date of will
Term or date of court or Probate
Name of court
County Wills – Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
FHL film number
Image number
State
County
Book number or letter or date range
Page number

U.S. County Estate Files

Basic Terms

The basic terms will be the same as outlined in ATTACHMENT B.
 These records will require a separate agreement with the Records Custodians.
 These records will not require a royalty payment.

U.S. County Estate Files
County Estate - Suggested Fields (Submit Proposal)
Name of Decedent
Date of death (when available)
Date of inventory or appraisal
Date of administration
County Estate– Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
FHL film number
Image number
State
County
Case File number (when available)

U.S. County Deeds

Basic Terms

The basic terms will be the same as outlined in ATTACHMENT B.
 These records will require a separate agreement with the Records Custodians.
 These records will not require a royalty payment.

U.S. County Deeds
County Deeds - Suggested Fields (Submit Proposal)
Grantor's name(s) - First name(s) – all
Grantor's name(s) - Last name(s) – all
Grantee's name(s) - First name(s) – all
Grantee's name(s) - Last name(s) – all
Date of instrument
Residence of Grantors
Residence of Grantees
County Deeds– Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
FHL film number
Image number
State
County
City/town (if pertinent)
Book number or letter or date range
Page number

U.S. Church Records

Basic Terms

The basic terms will be the same as outlined in ATTACHMENT B.
 These records will require a separate agreement with the Records Custodians.
 These records will not require a royalty payment.

U.S. Church Records
Baptisms/Christenings-- Suggested Fields (Submit Proposal)
Child's name - first name(s)
Child's name - first name(s)
Christening date
Father's name - first name(s)
Father's name - Last name
Mother's name - First name(s)
Mother's name - Last name
Event place
Names of sponsors or godparents
Date of birth (when available)
Baptisms/Christenings– Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
FHL film number

State
County
Town/Township
Name of church
Image number
Marriages-- Suggested Fields (Submit Proposal)
Groom's name - First name(s)
Groom's name - Last name
Bride's name - First name(s)
Bride's - name- Last name
Marriage date
Marriage place
Residence (if available)
Birthplace (if available)
Parent's names (if available)
Marriages-- Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
FHL film number
State
County
Town/Township
Name of church
Image number
Deaths/Burials-- Suggested Fields (Submit Proposal)
Name of Decedent - First name(s)
Name of Decedent - Last name
Residence
Date of death
Place of death
Date of burial
Place of burial
Age
Birthdate (if available)
Spouse's name - First name(s)
Spouse's name - Last name
Father's name (if available)
Mother's name (if available)
Deaths/Burials-- Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
FHL film number
State
County
Town/Township
Name of church
Image number

U.S. County Naturalizations

Basic Terms

The basic terms will be the same as outlined in ATTACHMENT B.
 These records will require a separate agreement with the Records Custodians.
 These records will not require a royalty payment.

U.S. County Naturalizations
Declaration of Intention-- Suggested Fields (Submit Proposal)
Name of declarant - First name(s)
Name of declarant - Last name
Date of filing
Current residence or address
Country of former allegiance
Declaration of Intention-- Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
FHL film number
Image number
State
County
City/town
Name of court
Location of court (city, county, state)
Title of record
Volume or book number or letter or date range
Page number
Petition for Naturalization-- Suggested Fields (Submit Proposal)
Name of petitioner - First name(s)
Name of petitioner - Last name
Date of filling
Residence or address
Country of former allegiance
Date of arrival in the United States
Port of entrance
Date of birth
Place of birth
Age
Length of residence in the United States
Petition for Naturalization-- Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
FHL film number
Image number
State
County
City/town

Book number or letter or date range
Page number
Name of court

Spain – Church Records

Basic Terms

The basic terms will be the same as outlined in ATTACHMENT B.
 These records will require a separate agreement with the Records Custodians.
 These records will not require a royalty payment.

Spain – Church Records
Baptisms - Suggested Fields (Submit Proposal)
Reference ID
Principal's given name
Principal's surname
Principal's gender
Principal's baptism date
Principal's baptism place
Flag indicating presence of margin notes containing marriage info or corrections; etc.
Father's given name
Father's surname
Paternal grandfather's given name
Paternal grandfather's surname
Mother's given name
Mother's surname
Maternal grandfather's given name
Maternal grandfather's surname
Suggested Metadata But Not Keyed (Can Be Electronically Transferred)
Image number
Baptism locality: Country
Baptism locality: Province
Baptism locality: Parish
Baptism locality: Church
FHL film number
Optional Fields
Principal's birth date
Father's birthplace
Mother's birthplace
Death Records – Suggested Fields (Submit Proposal)
Reference ID
Principal's given name
Principal's surname
Principal's gender
Principal's death date
Principal's death age

Principal's marital status
Principal's death place
Flag indicating presence of margin notes containing corrections or additional information
Spouse's given name
Spouse's surname
Father's given name
Father's surname
Paternal grandfather's given name
Paternal grandfather's surname
Mother's given name
Mother's surname
Maternal grandfather's given name
Maternal grandfather's surname
Additional Metadata Fields Required But Not Keyed (Can Be Electronically Transferred)
Image number
Death locality: Country
Death locality: Province
Death locality: Parish
Death locality: Church
FHL film number
Optional Fields
Principal's burial date
Principal's birthplace
Spouse's birthplace
Father's birthplace
Mother's birthplace
Marriages - Suggested Fields (Submit Proposal)
Reference ID
Marriage date
Marriage place
Groom's given name
Groom's surname
Groom's age
Groom's birthplace
Groom's marital status
Groom's father's given name
Groom's father's surname
Groom's paternal grandfather's given name
Groom's paternal grandfather's surname
Groom's mother's given name
Groom's mother's surname
Groom's maternal grandfather's given name
Groom's maternal grandfather's surname
Bride's given name
Bride's surname
Bride's age
Bride's birthplace

Bride's marital status
Bride's father's given name
Bride's father's surname
Bride's paternal grandfather's given name
Bride's paternal grandfather's surname
Bride's mother's given name
Bride's mother's surname
Bride's maternal grandfather's given name
Bride's maternal grandfather's surname
Flag indicating presence of margin notes containing additional information
Additional Metadata Fields Required But Not Keyed (Can Be Electronically Transferred)
Image number
Marriage locality: Country
Marriage locality: Province
Marriage locality: Parish
Marriage locality: Church
FHL film number
Optional Fields
Groom's previous spouse's given name
Groom's previous spouse's surname
Bride's previous spouse's given name
Bride's previous spouse's surname

Southern Poland Catholic Parish Registers

Basic Terms

The basic terms will be the same as outlined in ATTACHMENT B.

These records will not require a royalty payment.

The Southern Poland Catholic Parish registers include:

1. Poland Czestochowa Catholic (POLNCZESD)
2. Poland Lublin Catholic (POLLUBL2 & POLNLUB2D)
3. Poland Krakow (Tarnow) Church Records

These records will require a separate agreement with the Records Custodians and will require a physical visit to each of the three different archives. This visit should be coordinated with the FamilySearch account manager.

Southern Poland Catholic Parish Registers
Baptisms - Suggested Fields (Submit Proposal)
Event Type
Record Number
Event Date: Day
Event Date: Month
Event Date: Year
Given name
Surname
Father's given name

Father's surname
Paternal grandfather's given name
Paternal grandfather's surname
Mother's given Name
Mother's maiden Name
Age
Maternal grandfather's given name
Maternal grandfather's surname
Suggested Metadata Fields But Not Keyed (Can Be Electronically Transferred)
Image number
Baptism locality: Country
Baptism locality: Province
Baptism locality: Parish
Baptism locality: Church
FHL film number
Volume Number or Letter
Year Range
Optional Fields
Father's birthplace
Mother's birthplace
Marriages - Suggested Fields (Submit Proposal)
Event Type
Record Number
Event Date: Day
Event Date: Month
Event Date: Year
Given name
Surname
Father's given name
Father's surname
Paternal grandfather's given name
Paternal grandfather's surname
Mother's Given Name
Mother's Maiden Name
Age
Maternal grandfather's given name
Maternal grandfather's surname
Spouse's given name
Spouse's surname
Spouse's Father's given name
Spouse's Father's surname
Spouse's paternal grandfather's given name
Spouse's paternal grandfather's surname
Spouse's Mother's given name
Spouse's Mother's maiden name
Spouse's maternal grandfather's given name
Spouse's maternal grandfather's surname

Suggested Metadata Fields But Not Keyed (Can be Electronically Transferred)
Image number
Marriage locality: Country
Marriage locality: Province
Marriage locality: Parish
Marriage locality: Church
Volume Number or Letter
Year Range
FHL film number
Burials - Suggested Fields (Submit Proposal)
Event Type
Record Number
Event Date: Day
Event Date: Month
Event Date: Year
Given name
Surname
Father's given name
Father's surname
Paternal grandfather's given name
Paternal grandfather's surname
Mother's given name
Mother's maiden name
Age
Maternal grandfather's given name
Maternal grandfather's surname
Spouse's given name
Spouse's surname
Suggested Metadata Fields But Not Keyed (Can be Electronically Transferred)
Image number
Death locality: Country
Death locality: Province
Death locality: Parish
Death locality: Church
Volume Number or Letter
Year Range
FHL film number
Optional Fields
Principal's birthplace
Spouse's birthplace
Father's birthplace
Mother's birthplace

Southern Poland Lutheran Parish Registers

Basic Terms

The basic terms will be the same as outlined in ATTACHMENT B.

These records will not require a royalty payment.

The Southern Poland Lutheran Parish Registers include:

- Poland Evangelical (POL EVA1)

These records will require a separate agreement with the Records Custodians.

This project is comprised of different Evangelical parishes in the south of Poland, but it was covered by one general agreement with the bishop of the Evangelical Church in Poland, in Warsaw. A personal visit will be required to the Bishop. The FamilySearch account manager will schedule the contact.

Southern Poland Lutheran Parish Registers
Baptisms - Suggested Fields (Submit Proposal)
Event Type
Record Number
Event Date: Day
Event Date: Month
Event Date: Year
Given name
Surname
Father's given name
Father's surname
Paternal grandfather's given name
Paternal grandfather's surname
Mother's given Name
Mother's maiden Name
Age
Maternal grandfather's given name
Maternal grandfather's surname
Suggested Metadata Fields But Not Keyed (Can Be Electronically Transferred)
Image number
Baptism locality: Country
Baptism locality: Province
Baptism locality: Parish
Baptism locality: Church
FHL film number
Volume Number or Letter
Year Range
Optional Fields
Father's birthplace
Mother's birthplace
Marriages - Suggested Fields (Submit Proposal)
Event Type
Record Number
Event Date: Day
Event Date: Month
Event Date: Year
Given name

Surname
Father's given name
Father's surname
Paternal grandfather's given name
Paternal grandfather's surname
Mother's Given Name
Mother's Maiden Name
Age
Maternal grandfather's given name
Maternal grandfather's surname
Spouse's given name
Spouse's surname
Spouse's Father's given name
Spouse's Father's surname
Spouse's paternal grandfather's given name
Spouse's paternal grandfather's surname
Spouse's Mother's given name
Spouse's Mother's maiden name
Spouse's maternal grandfather's given name
Spouse's maternal grandfather's surname
Suggested Metadata Fields But Not Keyed (Can be Electronically Transferred)
Image number
Marriage locality: Country
Marriage locality: Province
Marriage locality: Parish
Marriage locality: Church
Volume Number or Letter
Year Range
FHL film number
Burials - Suggested Fields (Submit Proposal)
Event Type
Record Number
Event Date: Day
Event Date: Month
Event Date: Year
Given name
Surname
Father's given name
Father's surname
Paternal grandfather's given name
Paternal grandfather's surname
Mother's given name
Mother's maiden name
Age
Maternal grandfather's given name
Maternal grandfather's surname
Spouse's given name

Spouse's surname
Suggested Metadata Fields But Not Keyed (Can be Electronically Transferred)
Image number
Death locality: Country
Death locality: Province
Death locality: Parish
Death locality: Church
Volume Number or Letter
Year Range
FHL film number
Optional Fields
Principal's birthplace
Spouse's birthplace
Father's birthplace
Mother's birthplace

Germany, Bavaria, Brenner Genealogy Collection

Basic Terms

The basic terms will be the same as outlined in ATTACHMENT B.
 These records will require a separate agreement with the Records Custodians. There is no guarantee that rights will be granted from the respective archives.
 These records will not require a royalty payment.

Germany, Bavaria, Brenner Genealogy Collection
.
Genealogy Collection - Suggested Fields (Submit Proposal) (Note: Key using linked family structure and preserve links for use in final publication. Allow: Up to 10 children per family; and at least 3 spouses each per husband, wife, and each child; etc.)
Town from which family data was extracted
Husband's surname
Husband's given name
Husband's birth/baptism date
Husband's marital status
Husband's birth/baptism place
Husband's death date
Husband's death place
Husband's father's surname
Husband's father's given name
Husband's mother's surname
Husband's mother's given name
Marriage date
Marriage place
Wife's surname
Wife's given name
Wife's marital status
Wife's birth/baptism date

Wife's birth/baptism place
Wife's death date
Wife's father's surname
Wife's father's given name
Wife's mother's surname
Wife's mother's given name
Each child's surname
Each child's given name
Each child's birth/baptism date
Each child's birth/baptism place
Each child's death date
Each child's death place
Each child's spouse's surname
Each child's spouse's given name
Each child's marriage date
Each child's marriage place
Suggested Metadata Fields But Not Keyed (Can Be Electronically Transferred)
FHL film number
Image number
Country
Province
Optional Fields
Marriage number
Family Blatt Number
Husband's occupation
Husband's religion
Husband's residence
Husband's age at death
Residence of Husband's father
Occupation of Husband's father
Wife's religion
Wife's residence
Residence of Wife's father
Occupation of Wife's father
Remarks
Marriage Witnesses
Each child's death age
Principal's surname and given name (Same as husband's surname and given name, but in different place on form)

Italy – Church Records

Basic Terms

The basic terms will be the same as outlined in ATTACHMENT B.
 These records will require a separate agreement with the Records Custodians.
 These records will not require a royalty payment.

Italy - Church Records

Baptisms - Suggested Fields (Submit Proposal)
Reference ID
Principal's given name
Principal's surname
Principal's gender
Principal's baptism date
Principal's baptism place
Flag indicating presence of margin notes containing marriage info or corrections; etc.
Father's given name
Father's surname
Paternal grandfather's given name
Paternal grandfather's surname
Mother's given name
Mother's surname
Maternal grandfather's given name
Maternal grandfather's surname
Suggested Metadata Fields But Not Keyed (Can Be Electronically Transferred)
Image number
Baptism locality: Country
Baptism locality: Province
Baptism locality: Parish
Baptism locality: Church
FHL film number
Optional Fields
Principal's birth date
Father's birthplace
Mother's birthplace
Deaths - Suggested Fields (Submit Proposal)
Reference ID
Principal's given name
Principal's surname
Principal's gender
Principal's death date
Principal's death age
Principal's death place
Principal's marital status
Flag indicating presence of margin notes containing corrections or additional information
Spouse's given name
Spouse's surname
Father's given name
Father's surname
Paternal grandfather's given name
Paternal grandfather's surname
Mother's given name
Mother's surname
Maternal grandfather's given name
Maternal grandfather's surname

Suggested Metadata Fields But Not Keyed (Can Be Electronically Transferred)
Image number
Death locality: Country
Death locality: Province
Death locality: Parish
Baptism locality: Church
FHL film number
Optional Fields
Principal's burial date
Principal's birthplace
Spouse's birthplace
Father's birthplace
Mother's birthplace
Marriages - Suggested Fields (Submit Proposal)
Reference ID
Marriage date
Marriage place
Groom's given name
Groom's surname
Groom's age
Groom's birthplace
Groom's marital status
Groom's father's given name
Groom's father's surname
Groom's paternal grandfather's given name
Groom's paternal grandfather's surname
Groom's mother's given name
Groom's mother's surname
Groom's maternal grandfather's given name
Groom's maternal grandfather's surname
Bride's given name
Bride's surname
Bride's age
Bride's birthplace
Bride's marital status
Bride's father's given name
Bride's father's surname
Bride's paternal grandfather's given name
Bride's paternal grandfather's surname
Bride's mother's given name
Bride's mother's surname
Bride's maternal grandfather's given name
Bride's maternal grandfather's surname
Flag indicating presence of margin notes containing additional information
Suggested Metadata Fields But Not Keyed (Can Be Electronically Transferred)
Image number
Marriage locality: Country
Marriage locality: Province

Marriage locality: Parish
Baptism locality: Church
FHL film number
Optional Fields
Groom's previous spouse's given name
Groom's previous spouse's surname
Bride's previous spouse's given name
Bride's previous spouse's surname

Italy – Civil Registration – Tribunale & Municipal

Basic Terms

The basic terms will be the same as outlined in ATTACHMENT B.
 These records will require a separate agreement with the Records Custodians.
 These records will not require a royalty payment.

Italy – Civil Registration - Tribunale & Municipal
Births – Suggested Fields (Submit Proposal)
Reference ID
Principal's given name
Principal's surname
Principal's gender
Principal's birth date
Principal's birthplace
Flag indicating presence of margin notes containing marriage info or corrections; etc.
Father's given name
Father's surname
Paternal grandfather's given name
Paternal grandfather's surname
Mother's given name
Mother's surname
Maternal grandfather's given name
Maternal grandfather's surname
Suggested Metadata Fields But Not Keyed (Can Be Electronically Transferred)
Image number
Birth locality: Country
Birth locality: Province
Birth locality: Comune
FHL film number
Optional Fields
Principal's baptism date
Father's birthplace
Father's occupation
Mother's birthplace
Deaths - Suggested Fields (Submit Proposal)
Reference ID
Principal's given name

Principal's surname
Principal's gender
Principal's death date
Principal's death age
Principal's marital status
Flag indicating presence of margin notes containing corrections or additional information; Death place other than metadata commune
Principal's death place
Spouse's given name
Spouse's surname
Father's given name
Father's surname
Paternal grandfather's given name
Paternal grandfather's surname
Mother's given name
Mother's surname
Maternal grandfather's given name
Maternal grandfather's surname
Suggested Metadata Fields But Not Keyed (Can Be Electronically Transferred)
Image number
Death locality: Country
Death locality: Province
Death locality: Comune
FHL film number
Optional Fields
Principal's birthplace
Principal's occupation
Spouse's birthplace
Father's birthplace
Mother's birthplace
Other relatives' given names
Other relatives' surnames
Other relatives' relationship to deceased
Marriages - Suggested Fields (Submit Proposal)
Reference ID
Marriage date
Marriage place
Groom's given name
Groom's surname
Groom's age
Groom's birthplace
Groom's previous spouse's given name
Groom's previous spouse's surname
Groom's father's given name
Groom's father's surname
Groom's mother's given name
Groom's mother's surname
Groom's paternal grandfather's given name

Groom's paternal grandfather's surname
Bride's given name
Bride's surname
Bride's age
Bride's birthplace
Bride's previous spouse's given name
Bride's previous spouse's surname
Bride's father's given name
Bride's father's surname
Bride's mother's given name
Bride's mother's surname
Bride's paternal grandfather's given name
Bride's paternal grandfather's surname
Note about marriage: Recorded, but didn't take place; etc.
Suggested Metadata Fields But Not Keyed (Can Be Electronically Transferred)
Image number
Marriage locality: Country
Marriage locality: Province
Marriage locality: Comune
FHL film number
Optional Fields
Groom's occupation
Groom's previous spouse's death date
Groom's father's age
Groom's father's death date
Groom's mother's age
Groom's mother's death date
Groom's paternal grandfather's death date
Groom's paternal grandfather's death age
Bride's previous spouse's death date
Bride's father's age
Bride's father's death date
Bride's mother's age
Bride's mother's death date
Bride's paternal grandfather's death date
Bride's paternal grandfather's death age

Portugal – Church Records

Basic Terms

The basic terms will be the same as outlined in ATTACHMENT B.
 These records will require a separate agreement with the Records Custodians.
 These records will not require a royalty payment.

Portugal - Church Records
Baptisms – Suggested Fields (Submit Proposal)
Reference ID

Principal's given name
Principal's surname
Principal's gender
Principal's baptism date
Principal's baptism place
Flag indicating presence of margin notes containing marriage info or corrections; etc.
Father's given name
Father's surname
Paternal grandfather's given name
Paternal grandfather's surname
Mother's given name
Mother's surname
Maternal grandfather's given name
Maternal grandfather's surname
Suggested Metadata Fields But Not Keyed (Can Be Electronically Transferred)
Image number
Baptism locality: Country
Baptism locality: Province
Baptism locality: Parish
Baptism locality: Church
FHL film number
Optional Fields
Principal's birth date
Father's birthplace
Mother's birthplace
Deaths – Suggested Fields (Submit Proposal)
Reference ID
Principal's given name
Principal's surname
Principal's gender
Principal's burial date
Principal's death date
Principal's death age
Principal's marital status
Principal's death place
Flag indicating presence of margin notes containing corrections or additional information
Principal's birthplace
Spouse's given name
Spouse's surname
Father's given name
Father's surname
Paternal grandfather's given name
Paternal grandfather's surname
Mother's given name
Mother's surname
Maternal grandfather's given name
Maternal grandfather's surname

Suggested Metadata Fields But Not Keyed (Can Be Electronically Transferred)
Image number
Death locality: Country
Death locality: Province
Death locality: Parish
Baptism locality: Church
FHL film number
Optional Fields
Principal's burial date
Principal's birthplace
Spouse's birthplace
Father's birthplace
Mother's birthplace
Marriages – Suggested Fields (Submit Proposal)
Reference ID
Marriage date
Marriage place
Groom's given name
Groom's surname
Groom's age
Groom's birthplace
Groom's marital status
Groom's father's given name
Groom's father's surname
Groom's paternal grandfather's given name
Groom's paternal grandfather's surname
Groom's mother's given name
Groom's mother's surname
Groom's maternal grandfather's given name
Groom's maternal grandfather's surname
Bride's given name
Bride's surname
Bride's age
Bride's birthplace
Bride's marital status
Bride's father's given name
Bride's father's surname
Bride's paternal grandfather's given name
Bride's paternal grandfather's surname
Bride's mother's given name
Bride's mother's surname
Bride's maternal grandfather's given name
Bride's maternal grandfather's surname
Flag indicating presence of margin notes containing additional information
Suggested Metadata Fields But Not Keyed (Can Be Electronically Transferred)
Image number

Marriage locality: Country
Marriage locality: Province
Marriage locality: Parish
Baptism locality: Church
FHL film number
Optional Fields
Groom's previous spouse's given name
Groom's previous spouse's surname
Bride's previous spouse's given name
Bride's previous spouse's surname

Portugal – Civil Registration

Basic Terms

The basic terms will be the same as outlined in ATTACHMENT B.
 These records will require a separate agreement with the Records Custodians.
 These records will not require a royalty payment.

Portugal - Civil Registration
Births – Suggested Fields (Submit Proposal)
Reference ID
Principal's given name
Principal's surname
Principal's gender
Principal's birth date
Principal's birthplace
Flag indicating presence of margin notes containing marriage info or corrections; etc.
Father's given name
Father's surname
Paternal grandfather's given name
Paternal grandfather's surname
Mother's given name
Mother's surname
Maternal grandfather's given name
Paternal grandfather's surname
Suggested Metadata Fields But Not Keyed (Can Be Electronically Transferred)
Image number
Birth locality: Country
Birth locality: Province
Birth locality: Comune
FHL film number
Optional Fields
Father's birthplace
Mother's birthplace
Deaths - Suggested Fields (Submit Proposal)
Reference ID

Principal's given name
Principal's surname
Principal's gender
Principal's death date
Principal's death age
Principal's marital status
Principal's death place
Flag indicating presence of margin notes containing corrections or additional information; Death place other than metadata commune
Spouse's given name
Spouse's surname
Father's given name
Father's surname
Paternal grandfather's given name
Paternal grandfather's surname
Mother's given name
Mother's surname
Maternal grandfather's given name
Maternal grandfather's surname
Suggested Metadata Fields But Not Keyed (Can Be Electronically Transferred)
Image number
Death locality: Country
Death locality: Province
Death locality: Comune
FHL film number
Optional Fields
Principal's birthplace
Spouse's birthplace
Father's birthplace
Mother's birthplace
Marriages – Suggested Fields (Submit Proposal)
Reference ID
Marriage date
Marriage place
Groom's given name
Groom's surname
Groom's age
Groom's birthplace
Groom's father's given name
Groom's father's surname
Groom's paternal grandfather's given name
Groom's paternal grandfather's surname
Groom's mother's given name
Groom's mother's surname
Groom's maternal grandfather's given name
Groom's maternal grandfather's surname
Bride's given name
Bride's surname

Bride's age
Bride's birthplace
Bride's father's given name
Bride's father's surname
Bride's paternal grandfather's given name
Bride's paternal grandfather's surname
Bride's mother's given name
Bride's mother's surname
Bride's maternal grandfather's surname
Bride's maternal grandfather's surname
Note about marriage: Recorded, but didn't take place; etc.
Optional Metadata Fields But Not Keyed (Can Be Electronically Transferred)
Image number
Marriage locality: Country
Marriage locality: Province
Marriage locality: Town
FHL film number
Optional Fields
Groom's previous spouse's given name
Groom's previous spouse's surname
Bride's previous spouse's given name
Bride's previous spouse's surname

Ukraine Lviv Greek Catholic Church Records

Basic Terms

The basic terms will be the same as outlined in ATTACHMENT B.
 These records will require a separate agreement with the Records Custodians.
 These records will not require a royalty payment.

Ukraine Lviv Greek Catholic Church Records
Baptism – Suggested Fields (Submit Proposal)
FHL film number
Parish
Image number
Volume
Page
Entry Number
House Number
Baptism Date
Birth Date
Child's Name
Sex
Father's Name
Mother's Name
Parents' Place of Residence

Optional Fields
Child's Religion
Father's Status (Single, Married, Widowed, etc.)
Father's Religion
Mother's Status (Single, Married, Widowed, etc.)
Witness' Names
Marriage - Suggested Fields (Submit Proposal)
FHL film number
Parish
Image number
Volume
Page
Entry Number
Groom's House Number
Bride's House Number
Marriage Date
Groom's Name
Groom's Age
Bride's Name
Bride's Age
Optional Fields
Groom's Place of Residence
Groom's Religion
Bride's Place of Residence
Bride's Religion
Witness' Names
Burial - Suggested Fields (Submit Proposal)
FHL film number
Parish
Image number
Volume
Page
Entry Number
House Number
Death Date
Deceased's Name
Sex
Optional Fields
Deceased's Place of Residence
Deceased's Religion
Sickness and Nature of Death
Deceased's Father
Deceased's Mother

Ukraine Lviv Roman Catholic Church Records

Basic Terms

The basic terms will be the same as outlined in ATTACHMENT B.
 These records will require a separate agreement with the Records Custodians.
 These records will not require a royalty payment.

Ukraine Lviv Roman Catholic Church Records
Baptism - Suggested Fields (Submit Proposal)
FHL film number
Parish
Image number
Volume
Page
Entry Number
House Number
Baptism Date
Birthdate
Child's Name
Sex
Father's Name
Mother's Name
Parents' Place of Residence
Optional Fields
Child's Religion
Legitimate/Illegitimate
Father's Religion
Mother's Religion
Witness' Names
Marriage - Suggested Fields (Submit Proposal)
FHL film number
Parish
Image number
Volume
Page
Entry Number
Groom's House Number
Bride's House Number
Marriage Date
Groom's Name
Groom's Age
Bride's Name
Bride's Age

Optional Fields
Groom's Place of Residence
Groom's Religion
Groom's Status (Single, Widowed, etc.)
Bride's Place of Residence
Bride's House Number
Bride's Religion
Bride's Status (Single, Widowed, etc.)
Witness' Names
Burial - Suggested Fields (Submit Proposal)
FHL film number
Parish
Image number
Volume
Page
Entry Number
House Number
Death Date
Deceased's Name
Sex
Optional Fields
Deceased's Place of Residence
Deceased's Religion
Sickness or Nature of Death
Deceased's Father
Deceased's Mother

Russia St. Petersburg Church Records

Basic Terms

The basic terms will be the same as outlined in ATTACHMENT B.
 These records will require a separate agreement with the Records Custodians.
 These records will not require a royalty payment.

Russia St. Petersburg Church Records
Baptism - Suggested Fields (Submit Proposal)
FHL film number
Parish
Image number
Volume
Page
Entry Number
Child's Name
Baptism Date

Birth Date
Sex
Father's Name
Mother's Name
Parents' Place of Residence
Optional Fields
Legitimate/Illegitimate
Father's Age
Mother's Age
Father's Occupation
Mother's Occupation
Father's Status (single, widowed, etc.)
Mother's Status (single, widowed, etc.)
Father's Religion
Mother's Religion
Witnesses' Names
Marriage - Suggested Fields (Submit Proposal)
FHL film number
Parish
Image number
Volume
Page
Entry Number
Marriage Date
Groom's Name
Bride's Name
Burial - Suggested Fields (Submit Proposal)
FHL film number
Parish
Image number
Volume
Page
Entry Number
Death Date
Burial Date
Deceased's Name
Deceased's Maiden Name
Father's Name
Mother's Name
Deceased's Birth Place
Deceased's Age
Optional Fields
Deceased's Sex
Deceased's Occupation

Father's Occupation
Mother's Occupation
Marital Status of Deceased
Sickness or Cause of Death

Hungary Civil Registration

Basic Terms

The basic terms will be the same as outlined in Attachment B.
 These records will require a separate agreement with the Records Custodians.
 These records will not require a royalty payment.

Hungary Civil Registration
Birth - Suggested Fields (Submit Proposal)
FHL film number
Image number
Volume
Page
Registration District
Entry Number
Birth Date
Child's Name
Sex
Father's Name
Father's Age
Mother's Name
Mother's Age
Birth - Optional Fields
Registration Date
Child's Birthplace
Child's Time of Birth
Child's Religion
Father's Religion
Father's Occupation
Father's Residence
Father's Birthplace
Mother's Religion
Mother's Occupation
Mother's Residence
Mother's Birthplace
Informant's Name
Informant's Occupation
Informant's Residence
Informant's Signature
Registrar's Signature

Marriage - Suggested Fields (Submit Proposal)
FHL film number
Image number
Volume
Page
Registration District
Entry Number
Marriage Date
Groom's Name
Groom's Birth Date
Groom's Father
Groom's Mother
Bride's Name
Bride's Birth Date
Bride's Father
Bride's Mother
Marriage - Optional Fields
Groom's Religion
Groom's Occupation
Groom's Residence
Groom's Birthplace
Groom's Signature
Groom's Father's Occupation
Groom's Father's Residence
Groom's Mother's Occupation
Groom's Mother's Residence
Bride's Religion
Bride's Occupation
Bride's Residence
Bride's Birthplace
Bride's Signature
Bride's Father's Occupation
Bride's Father's Residence
Bride's Mother's Occupation
Bride's Mother's Residence
First Witness' Name
First Witness' Occupation
First Witness' Residence
First Witness' Age
First Witness' Signature
Second Witness' Name
Second Witness' Occupation
Second Witness' Residence
Second Witness' Age
Second Witness' Signature
Registrar's Signature

Death – Suggested Fields (Submit Proposal)
FHL film number
Image number
Volume
Page
Registration District
Entry Number
Death Date
Deceased's Name
Deceased's Age
Spouse's Name
Father's Name
Mother's Name
Death – Optional Fields
Registration Date
Death Place
Time of Death
Cause of Death
Deceased's Religion
Deceased's Occupation
Deceased's Residence
Deceased's Birthplace
Father's Occupation
Father's Residence
Mother's Occupation
Mother's Residence
Informant's Occupation
Informant's Residence
Informant's Signature
Registrar's Signature

Germany NARA SS Genealogy Collection

Basic Terms

The basic terms will be the same as outlined in Attachment B.

These records will require a separate agreement with the National Archive of America (NARA).

These records will not require a royalty payment.

Germany NARA SS Genealogy Collection
Genealogy Collection - Suggested Fields (Submit Proposal) (Note: Key using linked family structure and preserve these links for use in final publication)
Principal's given name
Principal's surname
Father's given name
Father's surname

Mother's given name
Mother's surname
Paternal grandfather's given name
Paternal grandfather's surname
Maternal grandfather's given name
Maternal grandfather's surname
Places for each event
Dates for each event
Places for each generation
Dates for each generation
Relationships between individuals
Suggested Metadata Fields But Not Keyed (Can Be Electronically Transferred)
FHL film number
Image number

Denmark Civil Registration of Marriages

Basic Terms

The basic terms will be the same as outlined in ATTACHMENT B. These records will require a separate agreement with the Records Custodians. The images may eventually be required to be on the National Archive's website without cost. These records will not require a royalty payment.

Denmark Civil Registration of Marriages
Marriages - Suggested Fields (Submit Proposal)
Groom's Name
Bride's Name
Full Date
Groom's Residence
Bride's Residence
Suggested Metadata Fields But Not Keyed (Can Be Electronically Transferred)
FHL film number
Image Number
Country
Province
Town
Volume Number or Letter
Year Range
Optional Fields
Parish Name
Groom's Father
Groom's Mother
Bride's Father
Bride's Mother

U.S. County Military Discharges

Basic Terms

The basic terms will be the same as outlined in ATTACHMENT B.
These records will require a separate agreement with the Records Custodians.
These records will not require a royalty payment.

U.S. County Military Discharges
Discharges - Suggested Fields (Submit Proposal)
FHL film number
State
County
Image
Name of soldier
Age
Birth date
Birth place
Designation and location of company or unit
Name of spouse

If there are questions on Attachment D regarding the suggested fields, please contact:

David Ouimette
Phone: 801.240.0543
Email: ouimetteds@ldschurch.org

If there are questions on Attachment D regarding basic requirements, please contact:

Wayne Metcalfe
Phone: 801.240.3489
Email: matcalfewj@ldschurch.org

ATTACHMENT E
INDEX AND IMAGE QUALITY SPECIFICATIONS

Record Accuracy: For each record collection, an indexing standard of no less than 95% word (field) accuracy is required. In other words, 95% of all fields indexed should be error free in capturing the information in the original records. This indexing standard allows for lesser accuracy in difficult fields (e.g., personal names) while anticipating higher accuracy in easy fields (e.g., gender). Quality or the indices will be determined by random sampling. A Response with higher than 95% accuracy will be given greater consideration, however, the need to relax this standard given the specifics of a given Project will also be considered.

Image Quality: The image quality can vary depending on the record set and project requirements. In the Response, submit the quality standards that are desired to meet Project standards.

If there are questions on Attachment D regarding standards, please contact:

Kara Badger
Phone: 801.240.7039
Email: badgerkl@ldschurch.org

ATTACHMENT F
FAMILYSEARCH ARCHIVE COPY SPECIFICATIONS

The Archive Copy Specifications will vary depending on data set and Project requirements. Actual specifications will be indicated in the Records Access Affiliate Agreement.

ATTACHMENT G
CRITERIA FOR SELECTION OF SERVICE PROVIDERS

- **Financial Viability of the Company:** To ensure timely delivery of Projects, financial information about the company should be provided.
- **Document-type capabilities:** Each submitter should demonstrate the ability to produce quality indexes of certain record types, in certain time periods and languages. Consideration will be given to the characteristics of the records that the Submitter has successfully indexed in order to gauge the Submitter's expertise. Submitter should demonstrate expertise and technical capabilities to index records in the specific *document language*, *record layout* (e.g., multi-page documents, pro-forma registers, paragraph-style records), *handwriting style*, and *time period* of the Datasets of interest.
- **Indexing quality:** Index quality is very important. Each Submitter should demonstrate the ability to meet the quality specifications. Indexing quality is a direct result of the requested (purchased) quality standard and the integrity of the internal quality audit.
- **Scalability and on-time delivery:** Each Submitter should demonstrate the ability to produce large indexes for timely delivery. Submitters who have the ability to scale up their operations to complete large projects will be given more favorable consideration.
- **Indexing fields:** We have specified the fields we want to have indexed for each Dataset; we need to work with the selected Submitter to ensure agreement on these minimum field sets. We would, of course, welcome proposals to index additional fields.
- **Sustainability:** Each Submitter should provide a brief analysis of where it sees the market going and how the Submitter perceives its role in the market evolving over time. FamilySearch does not wish to receive company confidential information. Please contact FamilySearch to discuss entering a non-disclosure agreement if you believe disclosure of confidential information is warranted.
- **Depth and Experience of Management Team:** Please indicate the technical, operational, genealogical, and administrative expertise on the Submitter's executive team, so that FamilySearch can evaluate the likelihood of the team executing well.
- **Sophistication of User Interface:** Please give specifics of the capabilities of the current or proposed user interface through which customers do or would access information from Dataset prepared by the Submitter. Can the current website manage the volume and diversity of interaction proposed in the RFI? If Submitter

does not yet a have a functioning website, describe what expertise and financing is planned to create and maintain an appropriate website.

ATTACHMENT H
DEFINITION OF FAMILYSEARCH MEMBER

FamilySearch Members shall include all of the following.

- (1) Major sponsors of the FamilySearch entity
 - a. The Church of Jesus Christ of Latter-day Saints (the “Church”)
 - i. Members of the Church
 - ii. Students and faculty of all educational institutions funded by the Church
 - iii. Employees any legal entity affiliated with the Church
 - b. Employees of organizations that may in the future become sponsors of the FamilySearch entity
- (2) Volunteers of FamilySearch
 - a. Volunteers and staff members of the FamilySearch Libraries and FamilySearch Website.
 - b. Volunteers who donate 500 names per month to Indexing or at least 10 hours per month in the following activities sponsored by FamilySearch.
 - i. Camera operators
 - ii. Waypointing
 - iii. Cataloging
 - iv. Editing
 - v. Scanning and publishing
 - c. Indexers who are willing to index one record to get access to another record of interest through a system of non-monetary credits
- (3) Financial contributors of more than \$250 annually to FamilySearch

Should either party desire to change the above defining criteria for a FamilySearch Member, both parties must mutually agree in writing. However, FamilySearch may, at its sole discretion and without notice to Company, prioritize or create levels of precedence among FamilySearch Members.